

TRUANCY E-FILING

2024 - 2025 SCHOOL YEAR
LORAIN COUNTY JUVENILE COURT



SECTION 1

HOW TO CREATE AN E-FILE ACCOUNT

IF YOU ALREADY HAVE AN
ACCOUNT PLEASE MOVE TO
SECTION 2

CLICK THE “NON ATTORNEY EFILING REGISTRATION” LINK IN THE TOP LEFT CORNER OF THE SCREEN

CourtVIEW

Home eFile

eFiling

[eFile Training Video](#)

[Attorney eFile Registration](#)

[NON ATTORNEY eFiling Registration](#)

If wish to access eFiling please click the LOG ON link in top right corner.

Important Notice about eAccess

The case information contained within this web site is generated from c
current, it must be accepted and used by the recipient with the understa
the developers of this web site assume no liability whatsoever associat

WE ARE STILL WORKING ON E-FILING CONFIGU

CourtVIEW

Home eFile

Email

Thank you for registering. Please enter your email address.

Email *

Next > Cancel

ENTER YOUR EMAIL ADDRESS
AND THEN CLICK THE “NEXT”
BUTTON.

30 mins

15 mins

THE EMAIL ADDRESS YOU
PROVIDE WILL BE YOUR
USERNAME FOR THE WEBSITE!

Profile Information

Please complete the following items.

User Detail

Personal Information

Password *

Confirm Password *

Organization Name

Prefix

First Name *

Last Name *

Middle Name

Suffix

Address *

City *

State * ▼

Zip *

Phone *

Date of Birth

CREATE YOUR PASSWORD &
ENTER YOUR INFORMATION IN THE
CORRESPONDING FIELDS.

RED = MANDATORY FIELD
BLUE = OPTIONAL FIELD

CLICK THE "FINISH" BUTTON WHEN
YOU ARE DONE!

< Previous

Cancel

Finish



[Home](#) [eFile](#)

Registration Confirmation

Your registration information has been submitted.

Your registration confirmation number is: 20457

We have sent an email to ATTENDANCEOFFICER@SCHOOL.COM to verify your email address.

[Return to Portal](#)

YOU'LL THEN RECEIVE AN EMAIL TO THE EMAIL ADDRESS YOU PROVIDED WITH A LINK TO CONFIRM YOUR EMAIL ADDRESS AND COMPLETE YOUR ACCOUNT REGISTRATION. YOU **MUST** CLICK THAT LINK IN ORDER TO COMPLETE REGISTRATION.

IF YOU DO NOT RECEIVE AN EMAIL:
CHECK YOUR SCHOOL'S EMAIL SECURITY FILTERS. MANY TIMES, THE EMAIL DOESN'T COME THROUGH BECAUSE IT'S COMING FROM AN OUTSIDE EMAIL ADDRESS.

IF YOU HAVE ADDITIONAL QUESTIONS OR THE LINK TO CONFIRM YOUR EMAIL EXPIRES, PLEASE CONTACT CHIEF DEPUTY CLERK ERIKA SUGARMAN AT erika.sugarman@lcfct.org

ONCE YOU CLICK THAT LINK THAT WAS EMAILED TO YOU, WE WILL BE ABLE TO APPROVE YOUR ACCOUNT AND YOU'LL BE GOOD TO START FILING!



SECTION 2

LOGGING ON AND FORMS

TO LOG ON:

CourtVIEW

Home eFile

eFiling

[eFile Training Video](#)

[Attorney eFile Registration](#)

[NON ATTORNEY eFiling Registration](#)

If wish to access eFiling please click the LOG ON link in top right corner.

LORAIN COUNTY DOMESTIC RELATIONS COURT JUVENILE DIVISION

Important Notice about eAccess

The case information contained within this web site is generated from computerized records maintained by LORAIN JUVENILE COURT and is deemed to be public information. While every effort is made to assure the data is accurate and current, it must be accepted and used by the recipient with the understanding that no warranties, expressed or implied, concerning the accuracy, reliability or suitability of this data have been made. The Court, Clerks of Court, their agents, and the developers of this web site assume no liability whatsoever associated with the use or misuse of the data contained herein.

WE ARE STILL WORKING ON E-FILING CONFIGURATION. AS OF RIGHT NOW, ACCESS TO E-FILING IS ONLY OPEN TO SPECIFIC ENTITIES.

[Click to View eFiled Cases](#)

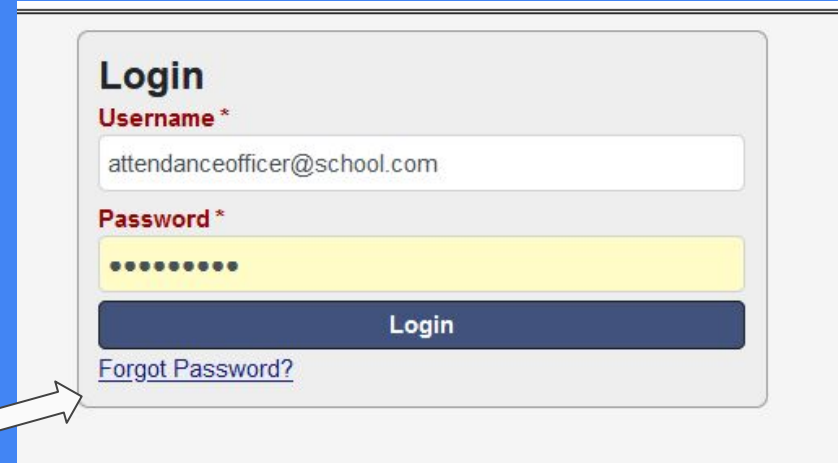
To accept terms of the eFiling portal

GO TO THE E-FILING WEBSITE AND CLICK THE
“LOG ON” LINK IN THE TOP RIGHT CORNER



ENTER YOUR EMAIL ADDRESS THAT YOU USED TO REGISTER YOUR ACCOUNT WITH AS YOUR USER NAME & THE PASSWORD YOU CREATED

FORGOT YOUR PASSWORD? NO PROBLEM! CLICK THE “FORGOT PASSWORD” LINK AND YOU CAN RESET IT!



The image shows a login form with the following elements:

- Login** (Section Header)
- Username *** (Label) with a text input field containing "attendanceofficer@school.com"
- Password *** (Label) with a password input field containing 10 dots
- Login** (Button)
- [Forgot Password?](#) (Link) - This link is highlighted by a white arrow pointing from the text on the left.

SECTION 3

FILING A JUVENILE COMPLAINT

Filing Queue

Create New Case Request

Create Subsequent Filing

Case Number

Filter Results

Filing Status

Draft
Submitted
Clerk Reviewing
Clerk Rejected
Resubmitted
Clerk Accepted
Filing Accepted

Filing Type

New Case Request
Subsequent Filing

Office

JUVENILE COURT
All Offices

Case Type

All Case Types
COMPLAINT FOR C
COMPLAINT FOR P
COMPLAINT FOR S

CLICK "CREATE NEW CASE REQUEST"

FOR CASE TYPE YOU WILL SELECT “UNRULY/TRUANCY”

FOR INITIATING ACTION YOU WILL SELECT “2151.022(B) - HABITUAL TRUANCY”

New Case Request

Filer	Erika Sugarman	Attorney Bar No	<input type="text"/>	<input type="checkbox"/>
Status	Draft	Reference Tags	<input type="text"/>	
Case Type *	<input type="text" value="UNRULY/TRUANCY"/>			<input type="checkbox"/>
Initiating Action *	<input type="text" value="2151.022(B) - HABITUAL TRUANT"/>			<input type="checkbox"/>

Parties

Party 1

Initiating Action 2151.022(B) - HABITUAL TRUANT

Parties

Party 1

Party Type* IN THE MATTER OF:

Role Type

Rep by Atty

On Behalf Of

Last Name* SMITH

First Name* SUSIE

Middle Name G

Suffix

DOB 01/01/2013

SSN #

Company Name (if not an Individual)

Contact Information

Address Type DEFAULT / MAILING ADDRESS

Address 1234 5TH ST.

City ELYRIA

State Ohio

Zip 44035

Phone Type

Phone (###) ###-####

Email

Delete

Add Contact Information

FOR PARTY 1:

PARTY TYPE = IN THE
MATTER OF

INPUT AS MUCH
INFORMATION AS YOU
HAVE

THE NAME/ADDRESS
AND DATE OF BIRTH YOU
ENTER IN THESE FIELDS
MUST EXACTLY MATCH
WHAT IS ON YOUR
COMPLAINT

FOR PARTY 2:

PARTY TYPE =
ATTENDANCE OFFICER

ENTER YOUR NAME AND
CONTACT INFORMATION

Party 2

Party Type* Attendance Officer

Role Type

Rep by Atty

On Behalf Of

Last Name* NUFF

First Name* FARRAH

Middle Name

Suffix

DOB MM/dd/yyyy

SSN #

Company Name
(if not an Individual)

Contact Information

Address Type WORK ADDRESS

Address 1234 SCHOOL ST.

City ELYRIA

State Ohio

Zip 44035

Phone Type WORK PHONE

Phone (440) 444-4444

Email ATTENDANCEOFFICER@SC

Affiliation/Alias

Role type

Rep by Atty

On Behalf Of

Last Name* NUFF

First Name* FARRAH

Middle Name

Suffix

DOB MM/dd/yyyy

SSN #

Company Name (if not an Individual)

Address type WORK ADDRESS

Address 1234 SCHOOL ST.

City ELYRIA

State Ohio

Zip 44035

Phone Type WORK PHONE

Phone (440) 444-4444

Email ATTENDANCEOFFICER@SC

Delete

Add Contact Information

Affiliation/Alias

Add Affiliation/Alias

Reviewer Comments

Add Party

SCROLL BELOW PARTY
2'S INFORMATION AND
CLICK THE ADD PARTY
BUTTON



FOR PARTY 3:

PARTY TYPE =
REFERRED BY

ENTER THE NAME OF
THE SCHOOL IN THE
COMPANY NAME
BAR

THEN CLICK THE
"ADD PARTY"
BUTTON



Party 3

Party Type* REFERRED BY

Role Type

Rep by Atty

On Behalf Of

Last Name

First Name

Middle Name

Suffix

DOB MM/dd/yyyy

SSN #

Company Name (if not an Individual)* NAME OF SCHOOL

Contact Information

Address Type SCHOOL

Address 1234 SCHOOL ST.

City ELYRIA

State Ohio

Zip 44035

Phone Type

Phone (###) ###-####

Email

Delete

Add Contact Information

Affiliation/Alias

Add Affiliation/Alias

Reviewer Comments

Add Party

Party 4

Party Type*

Role Type

Rep by Atty

On Behalf Of

Last Name*

First Name*

Middle Name

Attendance Officer

IN THE MATTER OF:

LEGAL GUARDIAN

NATURAL FATHER

NATURAL MOTHER

REFERRED BY

PARTY TYPE 4:

THE CHILD'S MOTHER AND/OR
FATHER AND/OR LEGAL GUARDIAN
WHO IS LISTED ON THE COMPLAINT

INPUT AS MUCH INFORMATION AS
YOU HAVE

FEEL FREE TO ADD ANOTHER PARTY
IF NEEDED!

Party 4

Party Type*

Role Type

Rep by Atty

On Behalf Of

Last Name*

First Name*

Middle Name

Suffix

DOB

SSN #

Company Name
(if not an Individual)

Contact Information

Address Type

Address

City

State

Zip

Phone Type

Phone

Email

Affiliation/Alias

Reviewer Comments

CourtVIE
Erika Sugarman Home

Affiliation/Alias
Add Affiliation/Alias

Reviewer Comments

Add Party

Documents

Document 1

Document Type * [Dropdown Menu]

Document Note

Reviewer Comments

Attachments
Upload Attachment [Browse...] No file selected.
PDF (68.4M max file size)

Document Type List:
(JD/JV/JU) COMPLAINT FILED BY PROS OFFICE
**WAIVER OF SUMMONS FILED.
*PROPOSED ORDER
AMENDED COMPLAINT
ART SUCCESSFUL COMPLETION FILED
ATTENDANCE RECORDS
ATTY APPOINTMENT ENTRY
BOYS COUNSEL SUCCESSFUL COMPLETION FILED.
BRIEF
COMPLAINT FOR JUVENILE HABITUAL TRUANCY
COURT REPORTER CERTIFICATION
COURT REPORTER CERTIFICATION (\$)
DISCOVERY PLEADINGS
GIRLS CIRCLE SUCCESSFUL COMPLETION FILED

ONCE ALL YOUR PARTIES ARE IN, SCROLL DOWN TO THE DOCUMENT SECTION
YOUR DOCUMENT TYPE WILL BE “COMPLAINT FOR JUVENILE HABITUAL TRUANCY”

CLICK "BROWSE" AND UPLOAD YOUR COMPLETE, SIGNED, AND NOTARIZED COMPLAINT

IT MUST BE IN PDF FORMAT!

Documents

Document 1

Document Type * COMPLAINT FOR JUVENILE HABITUAL TRUANCY

Document Note

Attachments

Upload Attachment No file selected.

PDF (68.4M max file size)

Reviewer Comments



Documents

Document 1

Document Type * COMPLAINT FOR JUVENILE HABITUAL TRUANCY

Page Count 1

Document Note

Attachments

File Name	Page Count	Date Uploaded	
JUVENILE TRUANCY COMPLAINT.pdf	1	08/19/2024 01:45 PM	Delete <input type="checkbox"/>

Upload Attachment No file selected.

PDF (68.4M max file size)



Cancel

Save

Continue with Filing

ONCE YOUR PARTIES ARE ENTERED AND YOUR DOCUMENT IS UPLOADED, SCROLL TO THE BOTTOM OF THE SCREEN AND CLICK “CONTINUE WITH FILING”

YOU’LL THEN BE SHOWN AN OVERVIEW OF WHAT YOU ARE ABOUT TO SUBMIT TO REVIEW. YOU CAN CLICK THE LINK TO THE DOCUMENT YOU UPLOADED TO ENSURE YOU UPLOADED THE RIGHT FILE.

IF YOU NEED TO MAKE CHANGES, CLICK “MODIFY” AT THE BOTTOM OF THE PAGE.

IF EVERYTHING IS CORRECT, CLICK “SUBMIT FILING”



Return

Modify

Submit Filing

YOU WILL RECEIVE AN EMAIL CONFIRMING YOUR
SUBMISSION

ONCE YOUR CASE IS ACCEPTED AND FILED, YOU WILL
RECEIVE AN EMAIL WITH YOUR CASE NUMBER

IF YOU RECEIVE AN EMAIL THAT YOUR CASES IS
REJECTED, SEE SECTION 5

SECTION 4

FILING AN ADULT COMPLAINT

Filing Queue

Create New Case Request

Create Subsequent Filing

Case Number

Filter Results

Filing Status

Draft
Submitted
Clerk Reviewing
Clerk Rejected
Resubmitted
Clerk Accepted
Filing Accepted

Filing Type

New Case Request
Subsequent Filing

Office

JUVENILE COURT
All Offices

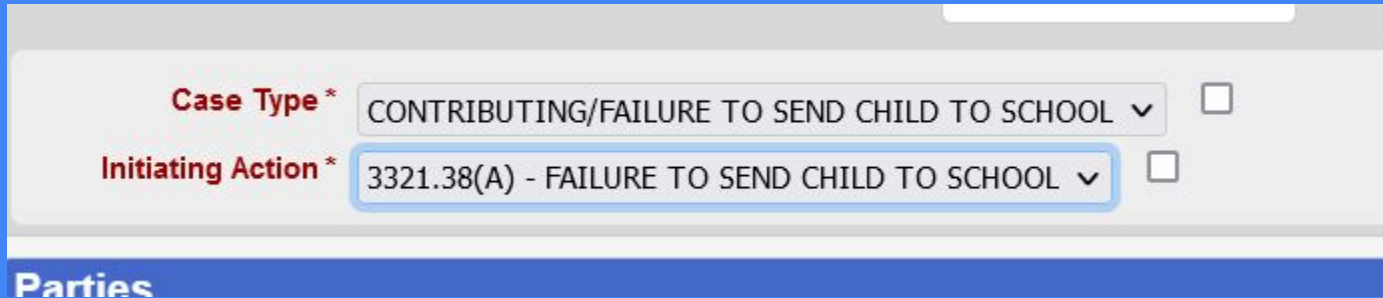
Case Type

All Case Types
COMPLAINT FOR C
COMPLAINT FOR P
COMPLAINT FOR S

CLICK "CREATE NEW CASE REQUEST"

FOR CASE TYPE YOU WILL SELECT “CONTRIBUTING/FAILURE TO SEND CHILD TO SCHOOL”

FOR INITIATING ACTION YOU WILL SELECT “3321.38(A) - FAILURE TO SEND CHILD TO SCHOOL”



The screenshot shows a web form with two dropdown menus. The first dropdown is labeled 'Case Type *' and has the text 'CONTRIBUTING/FAILURE TO SEND CHILD TO SCHOOL' selected. To its right is an unchecked checkbox. The second dropdown is labeled 'Initiating Action *' and has the text '3321.38(A) - FAILURE TO SEND CHILD TO SCHOOL' selected. To its right is another unchecked checkbox. Below these fields, the word 'Parties' is visible in a blue header bar.

Case Type *	CONTRIBUTING/FAILURE TO SEND CHILD TO SCHOOL ▾	<input type="checkbox"/>
Initiating Action *	3321.38(A) - FAILURE TO SEND CHILD TO SCHOOL ▾	<input type="checkbox"/>

Parties

Parties

Party 1

Party Type* DEFENDANT

Role Type

Rep by Atty

On Behalf Of

Last Name* SMITH

First Name* KAREN

Middle Name

Suffix

DOB 08/01/1978

SSN #

Company Name (if not an Individual)

Contact Information

Address Type DEFAULT / MAILING ADDRESS

Address 1234 5TH ST.

City ELYRIA

State Ohio

Zip 44035

Phone Type CELLULAR PHONE

Phone (440) 555-5555

Email KARENSMITH@YAHOO.COI

Delete

Add Contact Information

FOR PARTY 1:

PARTY TYPE = DEFENDANT
(THE ADULT YOU ARE FILING AGAINST)

INPUT AS MUCH INFORMATION AS YOU HAVE

THE NAME/ADDRESS AND DATE OF BIRTH YOU ENTER IN THESE FIELDS MUST EXACTLY MATCH WHAT IS ON YOUR COMPLAINT

Party 2

Party Type* IN REGARDS TO

Role Type

Rep by Atty

On Behalf Of

Last Name* SMITH

First Name* SUSIE

Middle Name

Suffix

DOB 01/01/2013

SSN #

Company Name
(if not an Individual)

Contact Information

Address Type DEFAULT / MAILING ADDR!

Address 1234 5TH ST.

City ELYRIA

State Ohio

Zip 44035

Phone Type

Phone (###) ###-####

Email

Delete

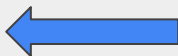
Add Contact Information

Affiliation/Alias

Add Affiliation/Alias

Reviewer Comments

Add Party



FOR PARTY 2:

PARTY TYPE = IN REGARDS TO

*KEEP IN MIND, IF YOU ARE FILING AGAINST AN ADULT YOU MUST ALSO SUBMIT A COMPLAINT FOR THE JUVENILE AS WELL (FOLLOW THE STEPS IN SECTION 3)

SCROLL BELOW PARTY 2'S INFORMATION AND CLICK THE ADD PARTY BUTTON

FOR PARTY 3:

PARTY TYPE =
REFERRED BY

ENTER THE NAME OF
THE SCHOOL IN THE
COMPANY NAME
BAR

THEN CLICK THE
“ADD PARTY”
BUTTON



Party 3

Party Type* REFERRED BY

Role Type

Rep by Atty

On Behalf Of

Last Name

First Name

Middle Name

Suffix

DOB MM/dd/yyyy

SSN #

Company Name (if not an Individual)* NAME OF SCHOOL

Contact Information

Address Type SCHOOL

Address 1234 SCHOOL ST.

City ELYRIA

State Ohio

Zip 44035

Phone Type

Phone (###) ###-####

Email

Delete

Add Contact Information

Affiliation/Alias

Add Affiliation/Alias

Reviewer Comments

Add Party

Party 4

Party Type * Attendance Officer

Role Type

Rep by Atty

On Behalf Of

Last Name * NUFF

First Name * FARRAH

Middle Name

Suffix

DOB MM/dd/yyyy

SSN #

Company Name
(if not an Individual)

Contact Information

Address Type WORK ADDRESS

Address 1111 SCHOOL ST.

City ELYRIA

State Ohio

Zip 44035

Phone Type CELLULAR PHONE

Phone (440) 777-7777

Email ATTENDANCEOFFICER@SC

Delete

Add Contact Information

FOR PARTY 4:

PARTY TYPE = ATTENDANCE OFFICER

ENTER YOUR NAME AND CONTACT INFORMATION

ONCE ALL YOUR PARTIES ARE
IN, SCROLL DOWN TO THE
DOCUMENT SECTION

YOUR DOCUMENT TYPE WILL
BE "ADULT COMPLAINT
(58.00)"

DON'T WORRY ABOUT ANY
MONEY THAT'S OWED - YOU
WON'T HAVE TO PAY
ANYTHING!

The screenshot shows the CourtVIEW web application interface. At the top left, the logo "CourtVIEW" is visible. Below it, the user's name "Erika Sugarman" and "Home" are displayed. The user's role is listed as "Individual".

The interface includes several sections:

- Affiliation/Alias**: A section with an "Add Affiliation/Alias" button.
- Reviewer Comments**: A section with a text input field.
- Add Party**: A button to add a party.
- Documents**: A section with a "Document 1" sub-section.
- Document Type ***: A dropdown menu that is currently open, showing a list of document types. The selected type is "ADULT COMPLAINT (58.00)".
- Document Note**: A section with a text input field.

The dropdown menu for "Document Type" contains the following options:

- **WAIVER OF SUMMONS FILED.
- *PROPOSED ORDER
- ADULT COMPLAINT (58.00)
- AFFIDAVIT
- AMENDED COMPLAINT
- ATTENDANCE RECORDS
- ATTY APPOINTMENT ENTRY (\$)
- BRIEF
- CONTACT INFORMATION SHEET
- COURT REPORTER CERTIFICATION
- COURT REPORTER CERTIFICATION (\$)
- DISCOVERY PLEADINGS
- JOURNAL ENTRY FOR JUDGES & MAG
- MOTION FILED (ALL OTHERS)
- MOTION TO SHOW CAUSE (JE-TRUANCY)
- NOTICE (ALL OTHERS)
- NOTICE OF APPEARANCE
- NOTICE OF CHANGE OF ADDRESS AND/OR CORRECTION FILED BY

CLICK "BROWSE" AND UPLOAD YOUR COMPLETE, SIGNED, AND NOTARIZED COMPLAINT

IT MUST BE IN PDF FORMAT!

Documents

Document 1

Document Type * ADULT COMPLAINT (58.00)

Filing Fee \$58.00

Due Now \$0.00

Document Note

Attachments

Upload Attachment

No file selected.

PDF (68.4M max file size)

Documents

Document 1

Document Type * ADULT COMPLAINT (58.00)

Filing Fee \$58.00

Due Now \$0.00

Page Count 2

Document Note

Attachments

File Name	Page Count	Date Uploaded	
ADULT COMPLAINT.pdf	2	08/19/2024 02:51 PM	Delete <input type="checkbox"/>

Upload Attachment

No file selected.

PDF (68.4M max file size)



Cancel

Save

Continue with Filing

ONCE YOUR PARTIES ARE ENTERED AND YOUR DOCUMENT IS UPLOADED, SCROLL TO THE BOTTOM OF THE SCREEN AND CLICK “CONTINUE WITH FILING”

YOU’LL THEN BE SHOWN AN OVERVIEW OF WHAT YOU ARE ABOUT TO SUBMIT TO REVIEW. YOU CAN CLICK THE LINK TO THE DOCUMENT YOU UPLOADED TO ENSURE YOU UPLOADED THE RIGHT FILE.

IF YOU NEED TO MAKE CHANGES, CLICK “MODIFY” AT THE BOTTOM OF THE PAGE.

IF EVERYTHING IS CORRECT, CLICK “SUBMIT FILING”



Return

Modify

Submit Filing

YOU WILL RECEIVE AN EMAIL CONFIRMING YOUR
SUBMISSION

ONCE YOUR CASE IS ACCEPTED AND FILED, YOU WILL
RECEIVE AN EMAIL WITH YOUR CASE NUMBER

IF YOU RECEIVE AN EMAIL THAT YOUR CASES IS
REJECTED, SEE SECTION 5

SECTION 5

REJECTED
CASES

IF YOU RECEIVE AN EMAIL THAT YOUR CASE IS REJECTED

DON'T PANIC!

WE WILL TELL YOU SPECIFICALLY WHAT IS
WRONG AND HOW TO FIX IT!

LOG ONTO E-FILING AND CLICK THE BAR THAT CONTAINS YOUR REJECTED FILING

Create New Case Request | Create Subsequent Filing | Case number

Filter Results

Filing Status: Draft, Submitted, Clerk Reviewing, Clerk Rejected, Resubmitted, Clerk Accepted, Filing Accepted

Filing Type: New Case Request, Subsequent Filing

Office: JUVENILE COURT, All Offices

Case Type: All Case Types, COMPLAINT FOR CUSTODY, COMPLAINT FOR PATERNITY, COMPLAINT FOR SUPPORT

Search for Specific Filings

Filings View: Non-deleted Filings

Reviewer: Choose One

Filing Attorney: Choose One

Pro Se Filers: Choose One

eFile ID:

Document Type: Choose One

Rows per page: 30

Case Number:

Case Title:

Reference Tags:

Last Modified Begin: MM/dd/yyyy

Last Modified End: MM/dd/yyyy

Filing Begin: MM/dd/yyyy

Filing End: MM/dd/yyyy

Rejection Begin: MM/dd/yyyy

Rejection End: MM/dd/yyyy

Search

Showing 1 to 30 of 54

Document Type	eFile ID	Filing Type	Case Type	Case Title	Reviewer	Modified Date	Modified By	Filing Status	File Date	Cost	Event Date	Case Number
ADULT COMPLAINT (58.00)	96928	New Case Request	CONTRIBUTING/FAILURE TO SEND CHILD TO		Erika Sugarman	08/19/2024 03:01 PM	Erika Sugarman	Clerk Rejected	08/19/2024 02:57 PM	\$ 0.00		



Party 1

Party Type* DEFENDANT

Role Type

Rep by Atty

On Behalf Of

Last Name* SMITH

First Name* KAREN

Middle Name

Suffix

DOB 08/01/1978

SSN #

Company Name (if not an Individual)*

Contact Information

Address Type DEI

Address 123

City ELY

State Oh

Zip 44C

Phone Type CEL

Phone (44

Email KAF

Add Contact Information

EACH ITEM THAT NEEDS ATTENTION/CORRECTION WILL BE HIGHLIGHTED IN YELLOW WITH A COMMENT FROM THE CLERK

Party 2

Party Type* IN REGARDS TO

Role Type

Rep by Atty

On Behalf Of

Last Name* SMITH

First Name* SUSIE

Middle Name

Suffix

DOB 01/01/2024

SSN #

Company Name (if not an Individual)*

Contact Information

Address Ty

Address

St

Phone Ty

Pho

En

Add Contact In

Affiliation/Alias

Add Affiliation/Alias

Reviewer Comments

CHECK DATE OF BIRTH - DOESN'T MATCH COMPLAINT

Documents

Document 1

Document Type* ADULT COMPLAINT (58.00)

Filing Fee \$58.00

Due Now \$0.00

Page Count 2

Document Note

Attachments

File Name	Page Count	Date Uploaded	
ADULT COMPLAINT.pdf	2	08/19/2024 02:57 PM	Delete <input checked="" type="checkbox"/>

Upload Attachment No file selected.

PDF (68.4M max file size)

Reviewer Comments

WRONG DOCUMENT ATTACHED

MAKE ANY NECESSARY CHANGES

Cancel

Save

Continue with Filing

Return

Modify

Submit Filing

THEN CLICK “CONTINUE WITH FILING” AND “SUBMIT FILING”

SECTION 6

REQUESTING
ACCESS TO
YOUR CASES

CLICK ON THE “CASES” TAB AT THE TOP OF THE E-FILING PAGE



The screenshot displays the top navigation bar of the CourtVIEW e-filing system. On the left is the CourtVIEW logo. To its right is a background image of a hand writing on a document, a gavel, and a keyboard. Below the logo and image is a navigation menu with the following items: Erika Sugarman, Home, eFile, Orders, Calendar, Cases, and Manage. A blue arrow points to the 'Cases' tab. Below the navigation bar is a dark grey section titled 'Filing Queue'. Underneath this section are two buttons: 'Create New Case Request' and 'Create Subsequent Filing'. To the right of these buttons is a text input field labeled 'Case Number'.

ON THE LEFT HAND SIDE OF THE SCREEN
THERE IS SCROLLABLE SECTION

SCROLL TO THE BOTTOM OF THAT PANE AND
ENTER YOUR CASE NUMBER IN THE CASE
NUMBER BAR

MAKE SURE YOU ENTER THE CASE NUMBER
IN THE FOLLOWING FORMAT WITH A SPACE
BETWEEN THE LETTERS AND THE NUMBERS:
24 JU 55455

THEN CLICK THE “REQUEST ENHANCED
ACCESS” BUTTON

The screenshot shows a sidebar with several sections. At the top, there are input fields for 'First Name' and 'Company Name'. Below that is a 'Case Type' dropdown menu with a scroll bar, listing various case categories. Underneath the dropdown is a checked checkbox for 'Pending Cases Only'. The 'File Date Search Range' section includes 'Begin' and 'End' date pickers. A 'Search' button is located below the date pickers. At the bottom of the sidebar, there is a 'Case Number' input field containing the text '24 JU 55455' and a 'Request Enhanced Access' button. Two blue arrows point from the right towards the 'Case Number' input field and the 'Request Enhanced Access' button.

First Name

Or Search by Business Name
Company Name

Case Type

All Cases
COMPLAINT FOR CUSTODY
COMPLAINT FOR PATERNITY
COMPLAINT FOR SUPPORT
CONTRIB TO DEL/UNRULY
CRIMINAL NON-SUPPORT
DEPEND / NEGLECT / ABUSE
JUVENILE DELINQUENT

Pending Cases Only

File Date Search Range:

Begin
MM/dd/yyyy

End
MM/dd/yyyy

Search

Case Number

Case Number
24 JU 55455

Request Enhanced Access

Case Number

Case Number

Name Search

Last Name

First Name

Or Search by Business Name

Company Name

Case Type

- All Cases
- COMPLAINT FOR CUSTODY
- COMPLAINT FOR PATERNITY
- COMPLAINT FOR SUPPORT
- CONTRIB TO DEL/UNRULY
- CRIMINAL NON-SUPPORT
- DEPEND / NEGLECT / ABUSE
- JUVENILE DELINQUENT

Pending Cases Only

File Date Search Range:

Begin

Case Number	Case Type	File Date	Party/Company	Party Type	Date of Birth
★ ⚡ 24 JT	JUVENILE TRAFFIC	01/05/2024		NATURAL FATHER	
★ ⚡ 24 JT	JUVENILE TRAFFIC	01/05/2024		DEFENDANT	
★ ⚡ 24 JT	JUVENILE TRAFFIC	01/05/2024		NATURAL MOTHER	
★ ⚡ 24 JT	JUVENILE TRAFFIC	01/05/2024		COMPLAINANT	
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023		ATTORNEYS	
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023		REFERRED BY	
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023		IN THE MATTER OF:	
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023		NATURAL MOTHER	
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023		WITNESS	
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023		GUARDIAN AD LITEM	
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023		ATTORNEYS	
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023		ATTORNEYS	
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022		NATURAL FATHER	
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022		ATTORNEYS	
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022		AGENCY	
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022		ATTORNEYS	
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022		DEFENDANT	
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022		NATURAL MOTHER	
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022		COMPLAINANT	

YOU'LL RECEIVE AN EMAIL GRANTING YOU ACCESS TO THE CASE WHICH WILL THEN APPEAR IN YOUR CASES TAB

Case Number

Case Number

Name Search

Last Name

First Name

Or Search by Business Name

Company Name

Case Type

All Cases

COMPLAINT FOR CUSTODY

COMPLAINT FOR PATERNITY

COMPLAINT FOR SUPPORT

CONTRIB TO DEL/UNRULY

CRIMINAL NON-SUPPORT


DEPEND / NEGLECT / ABUSE

JUVENILE DELINQUENT


Pending Cases Only

File Date Search Range:

Begin



End



Case Number	Case Type	File Date
★ ⚡ 24 JT	JUVENILE TRAFFIC	01/05/2024
★ ⚡ 24 JT	JUVENILE TRAFFIC	01/05/2024
★ ⚡ 24 JT	JUVENILE TRAFFIC	01/05/2024
★ ⚡ 24 JT	JUVENILE TRAFFIC	01/05/2024
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 23 JD	JUVENILE DELINQUENT	03/29/2023
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022
★ ⚡ 22 JT	JUVENILE TRAFFIC	12/05/2022

YOU CAN THEN CLICK THE BAR OF THE CASE YOU ARE LOOKING FOR, AND YOU'LL BE TAKEN TO THE ONLINE DOCKET WHERE YOU CAN VIEW THE DOCUMENTS OF THE CASE, SEE UPCOMING HEARINGS, ETC.

YOU CAN USE THE SEARCH FIELDS IN THE LEFT-SIDE PANE TO FIND SPECIFIC CASES